

PEACE LUTHERAN CHURCH

MISSION ENDOWMENT FUND GRANT APPLICATION

Directions: Complete the information requested on this page and submit this to the Peace Lutheran Church Mission Endowment Fund Committee. You may attach additional pages if needed. Funding decisions are normally made by the Endowment Committee in March, June and December.

As defined by the Peace Lutheran Church Constitution, grants may be given for causes not traditionally included in the annual operating budget. Please check the category that applies to your group's budget. Please check the category that applies to your group's request.

Christian community outreach support that provides assistance to those in need because of a natural catastrophe or catastrophic illness.

Financial assistance for members who choose to receive a Christian higher education from a Lutheran college, university or seminary. (Use a special Scholarship Application Form available in the church office.)

Capital improvements for the church building.

Support the mission of the Evangelical Lutheran Church in America through its approved programs. (For example: Missionary Sponsorship, Lutheran Social Services, Trinity Lutheran Seminary, Lutheran Memorial Camp, ELCA Hunger Appeal, etc.)

Other extraordinary special need (may require congregational approval).

1. Clearly and concisely **summarize the request**, including amount of funding needed.

2. Describe your group's **qualifications** and/or "credibility."

3. Document the **needs to be met** or problems to be solved by the proposed funding.

4. Tell about the **benefits** that should result from this funding, in measurable terms.

(over)

5. Describe the methods and activities to be used to achieve the desired results. Include a *time-line* if appropriate.

6. Present a plan for evaluating the degree to which objectives are met and methods are followed.

7. Describe a plan for future funding to provide for continuation beyond the grant period, if appropriate.

8. Attach your budget, clearly delineating costs requested from the Peace Mission Endowment Fund and those to be provided by other sources.

9. How will the funds be controlled? Who will have accountability for the money and to whom will accounting be made?

10. How will you demonstrate that funds are spent in a cost-effective way? Will you "comparison shop"? Demonstrate that you are getting good use of the money.

Peace Lutheran Church board, committee, or group submitting application: _____

Contact person _____ Phone _____

Address _____ Date _____